



ZUG INTERNATIONAL WOMEN'S CLUB
BOARD MEETING MINUTES
Wednesday 18th of February 2026, 1800 – 20h30
Centro Italiano, Metallstrasse 18, Zug

Present:

President:	Émely Steegstra- Hendrix	Web Editor:	Bettina Bjerregaard
Secretary:	Leontien van Rooijen	VP:	Susan Laudenbacher
Treasurer:	Stephanie Alavedra	Advertising:	Betsy Ballew
Annual Events:	Linda Sharpe	Membership:	Mary-Anne Kedda
Marketing:	Marlena Jaszczyk		

Excused:

Interest Groups:	Veerle Vandionant	Escapes:	Alicia Toledo
Hospitality:	Fanny van Dijck	Magazine:	Suzy Andricopoulos

1. Opening Meeting & Expenses

- Started meeting at 18:05H
- Expenses are signed

2. Determine Agenda

- Agenda is accepted

3. Approval of previous Board Minutes

- Meeting minutes 14th of January 2026 are approved
- Linda proposed and Bettina seconded

4. Escapes

- Alicia will not organize the panoramic train tour this spring
- She suggested organizing an evening at the Hidén Harlekin Jazz Club on the 13th of March for around 15-20 members á 25 CHF pp.
Émely will contact Alicia about the date because this is the day after the appreciation evening and might be a little too much that week.

Action: Émely, Alicia

5. Calendar

- The registration for the PKZ event opens on the 1st of March.
- March and April are all in the Calendar

Action: Bettina



6. 2026/2027 Board /AGM

- Veerle resigned for the board 26/27 and therefore Bettina would like to step into the Interest Groups Chairwoman position. Betsy (would like) like to change her Chairwomen position from Advertising to Webeditor in the board of 26/27.
There are no candidates for the Escape chairwoman position, therefore we will ask the membership to agree to an exemption for Alicia to stay on one extra year.
Elizabeth Egli will take over the role of Magazine Chairwoman in the new board.
We have a member who might be interested in stepping into the advertising position.
Émely will contact her asap.
- The new board 26/27 proposals will be published in the upcoming Magazine and will be sent out to the members 28th of February at the latest.
- Stephanie and Émely have set a date to go over the budget for 2026/27. If any of the board members needs an update for her budget 26/27 please inform Stephanie or Émely.
- Empty envelopes have to be ordered combined for Membership and Magazine.
Mary-Anne will coordinate with Suzy and let Émely know how many they need.

Action: Mary-Anne

7. Frauenhaus Luzern & Zug/ Appreciation evening/ Donation Shop/ Store room clearing

- The cheque to the Frauenhaus in Luzern of 3,450 CHF will be handed over on the 19th of February. The cheque for the Frauenhaus in Zug, 2,000 CHF, will be handed over on the 2nd of March by Susan and Saakje.
The photos taken should be sent separately to the local newspapers to get twice the attention for this charity project.
There will be an article in the magazine about domestic violence and the new national phone number for abuse as soon as the phone number is available.

Action: Marlina / Susan

- Susan sent out the invitation for the Appreciation evening.
- We received from the shop in Hunenberg all sorts of things but some items nobody is interested in and can not be used for charity. Bettina will give it to the Brockenhaus or dispose of the items.
- The storeroom has been sorted by 7 Ladies over 8 hours. Everything is sorted in boxes and stacked. Rob has offered to put up some shelving after his holidays. We have about 12 boxes for raffle prizes and they will go to Saakje. The 4 bags with kids toys will be donated to the Frauenhaus, to orphans, and/or to the Weihnachtsbriefkasten action by Susan.
- Émely and Susan will bring the Lady in Hunenberg a nice bouquet of flowers to thank her for all her donations.

Action: Susan / Émely

8. Review budget 25/26

- New Members are advised to wait till March and pay 100 chf for the full 26-27 Club year and get the month March 2026 for free.
- Advertising still has some things pending and hopes to achieve a breakeven on the budget.
- Hospitality still has money in the budget, but the coffees and BN Aperero the Club pays for are still coming up.
- The budget for annual events regarding the 80's party is set
- IG still to organize an apéro on this year's budget.
- The escape to St. Moritz is not yet added to the budget reconciliation.
- The cultural competence workshop on 17th November '25 is not yet in the budget of special events.
- Marketing will finish her budget for this year
- Membership needs more badges, but this purchase is not yet in the budget
- Helena mentioned that we might be a member of the SWONET (2014). We have never paid, but are mentioned on their website underneath Organisationen – Internationale Organisationen
Betsy suggests that we could find a way to collaborate with them in the future. She is working on a partner agreement that can be used for such collaboration.

9. Update 80's Party / Date Samichlaus 2026

- Linda had several questions about what to wear to the 80's party. She will make a suggestion for the socials / biweekly.
Coming week, Linda will do a payment check with Stephanie and organise someone to help Stephanie at the registration desk on the event night. .
- Unfortunately, the Park Hotel is already fully booked on Friday the 4th of December. Linda has a preliminary booking for Saturday, the 5th, at the Park Hotel but will also check on possibilities of the City Garden Hotel as well as the Guggital Hotel.

Action: Linda

10. Update Marketing committee / Update on ZIWC fans

- Victoria will join the marketing committee. She will do mainly social media campaigns and help with marketing projects. A handover is organised for next week Wednesday. Bianca will join the BM held in April
- The expat expo spot on the 30th of May is secured. We have a folding table and chairs.
- The reusable dummy cheques are ordered from the UK. A family member of Susan will bring them to Switzerland next week. We will use the cheques for charity donations to make pictures.
- Chocolates are ordered. The fans are still out of stock but Marlana will check regularly.



- The cotton shoppers with the logo to be discussed next board year. It is for the anniversary year.

11. Update on Advertising

- Betsy secured 4 contracts since the last BM for an amount of
- She met a member who could be a possible advertising coordinator who can assist with administrative tasks.
A few new interests and Betsy will follow them up in the coming days.
- The DocuSign agreement is now on Betsy's account, but should be continued for only 100 CHF a year with the new advertising Chairwomen.

Action: Betsy

12. Any other business

- Émely met Lisa from the Zurich International Women's Association, and they will go together to the new President of the Luzern Women's Club.
Lugano's Women's Club will have a new board after 10 years. Émely and Susan will visit them in Spring to offer help and share experiences, tips, and tricks.
- Leontien suggested having the summer Board Meetings at the Haus zum Lernen so we could easily have a drink at the lake afterwards. Bettina and Linda offered to have the BM in turns at their house over the summer. (May - September)
- The dates for the Board meetings 2026/27 are in the 2026 Board Materials folder.

Meeting closed at 19.32 H

**Next Board Meeting on WEDNESDAY, 18th of March 2026 at 18:00H in the
Centro Italiano, Metallstrasse 18, next to City Garden Hotel in Zug**